



# SHALER AREA SCHOOL DISTRICT

1800 Mt. Royal Boulevard  
Glenshaw, PA. 15116  
412-492-1200 X 2812  
412-492-1236 Fax

## INVITATION AND BID

The Board of School Directors requests bids for materials and supplies listed on the attached forms. See Terms and Conditions also available with attached forms.

**BIDS MUST BE RECEIVED AT THE ABOVE OFFICE BY 2:00pm, (prevailing time), Tuesday, March 3, 2026. BIDS WILL BE PUBLICLY OPENED AND READ AT 2:15 P.M. ON THE SAME DAY. THE SIGNED ORIGINAL AND ONE COPY OF THE BID MUST BE IN A SEALED ENVELOPE CLEARLY MARKED "MEDICAL SUPPLIES BID".**

We, the undersigned, hereby propose and agree to furnish to the Board of School Directors any or all the materials and/or services we have priced on the attached forms.

This proposal is subject to all terms of the specifications and bid conditions and we hereby agree to furnish all such items and services as may be awarded to us.

I hereby certify that I have read and understand all specifications and bidding requirements and that the information I have provided herein is an accurate representation of the costs of the products.

Date \_\_\_\_\_

Firm Name (type or print)

Official Address \_\_\_\_\_

Name and Title of Bidder

Phone \_\_\_\_\_

\_\_\_\_\_

E-mail \_\_\_\_\_

Signature of Bidder

The supplies or services to be furnished, the specifications, the discounts, the time and place of delivery and any other special terms and conditions of the Bidder applicable to the Invitation for Bids are set forth below:

Discount: \_\_\_\_\_ / \_\_\_\_\_ (Percent/Calendar Days)

Delivery Time/Date: \_\_\_\_\_

Other: \_\_\_\_\_

OFFICE USE ONLY

OPENED: \_\_\_\_\_

BID NO.: \_\_\_\_\_

VENDOR NO. \_\_\_\_\_

**SHALER AREA SCHOOL DISTRICT**  
**1800 MOUNT ROYAL BOULEVARD**  
**GLENSHAW PA 15116-2196**  
**(412) 492-1200**  
**FAX 492-1236**

**NON-COLLUSION AFFIDAVIT**

State of \_\_\_\_\_

County of \_\_\_\_\_

I state that I am \_\_\_\_\_ (Name and title) of \_\_\_\_\_ (Name of Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor the approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and is not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. \_\_\_\_\_ (Name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that \_\_\_\_\_ (Name of firm) understands and acknowledges that the above representatives are material and important, and will be relied on by Shaler Area School District in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Shaler Area School District of the true facts relating to the submission of bids for this contract.

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Name and Company Position

SWORN TO AND SUBSCRIBED  
BEFORE ME THE \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20 \_\_\_\_\_

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Notary Public

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My commission expires

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#### INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with the term in the bidding process and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

## TERMS AND CONDITIONS

**ALTERNATE BID/SUBSTITUTE ITEM:** Please bid on the items specified or approved equal. An Alternate bid is to be of equal quality as the specified item and it is to be clearly marked as a substitute item on the bid sheet.

**DO NOT BID ALTERNATES FOR ITEMS MARKED "NO SUB".**

**BIDDING BLANK:** No bid shall be entertained unless properly submitted on the enclosed form and signed by an authorized person of the firm bidding.

**DELIVERY CHARGES:** **ALL BIDS TO INCLUDE FREIGHT COSTS, IF ANY, IN THE ITEM'S UNIT PRICE.**

**DELIVERY DATE:** All items awarded shall be delivered within 60 days after order is placed, unless otherwise stated. The Business Office is to be notified at least 24 hours in advance of delivery.

**DELIVERY POINTS:** The items will be shipped to multiple locations within the Shaler Area School District. A separate purchase order will be issued for each location.

**MATERIAL SAFETY DATA SHEETS:** MSDS are required upon delivery of order. (If Applicable)

**MINIMUM ORDER REQUIREMENT:** The Shaler Area School District reserves the right to NOT award a bid that results in a purchase order that totals less than \$50.

**NON-COLLUSION AFFIDAVIT:** No bid will be entertained unless the attached non-collusion affidavit is properly completed and notarized.

**PAYMENT:** Payment for all items will be made upon presentation of invoices and after acceptance by the Shaler Area School Board. Invoice after July 1st.

**PRICES:** The bidder offers and agrees, if this Bid be accepted within \_\_\_\_\_ days (120 unless a different period is inserted by the bidder) from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, delivered F.O.B. the designated point. Prices quoted herein shall not be withdrawn.

**RESERVATIONS:** The Board of School Directors of Shaler Area School District shall have full power and authority to reject any and all items which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications, and the decision of the Board shall be final, conclusive and without exceptions or appeal. All articles so rejected shall be removed from the premises of the Board at the cost of the Bidder.

**SHIPPING:** Deliveries/orders exceeding 100lbs are required to have a cargo lift on delivery vehicle or the driver will be responsible for unloading the shipment.

**UNIT PRICES: BIDDERS MUST BID UNIT PRICES ONLY AS PER THE UNITS LISTED ON THE BID FORM.** The School District uses a computerized software program to tabulate the bids.

*The Board of School Directors reserves the right to accept or reject any or all quotes and to accept or reject any part or group of items for which quotes are submitted.*

**Shaler Area School District  
Vendor Bid Form 2026-2027  
Medical Supplies (10)**

\* Indicates Hazardous Materials

Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price	Extended Price
<b>Category 10 - Medical Supplies</b>						
		<b>MEDICAL SUPPLIES</b>				
0000 -002		IBUPROFEN, CHILDREN'S ORAL SUSPENSION, 4 OZ (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	11.00	EA	_____	_____
		(No Substitutions)				
0000 -003		IBUPROFEN, CHEWABLE, 100 mg, 24/BT (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	38.00	BTL	_____	_____
		(No Substitutions)				
0000 -004		IBUPROFEN, 200MG, 500/BTL (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	15.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -005		ACETAMINOPHEN, 325 MG, 1,000/BTL (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	11.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -007		ACETAMINOPHEN, 160 MG CHEWABLE TABLETS, 24/CONTAINER (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	50.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -008		ACETAMINOPHEN, 325 MG, 100/BTL (EXPIRATION DATE MUST BE GOOD THROUGH	3.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -009		ACETAMINOPHEN, LIQUID, 160 MG/TSP, 4 OZ. (EXPIRATION DATE MUST BE GOOD THROUGH SCHOOL YEAR)	16.00	EA	_____	_____
		Alternate Bid: _____				
0000 -010		ACETONE LIQUID, 16 OZ	2.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -040		SILK CLOTH TAPE, 1" X 10 YD, 12 RLS/BX	1.00	BX	_____	_____
		Alternate Bid: _____				
0000 -080		ALCOHOL, ISOPROPYL, 16 OZ	3.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -085		ALCOHOL PREPS, 100/BX	5.00	BX	_____	_____
		Alternate Bid: _____				
0000 -095		AQUAPHOR, 1.75 OZ/TUBE	7.00	TUBE	_____	_____
		Alternate Bid: _____				
0000 -130		BAGGIES, SANDWICH SIZE W/TWIST TIES, 150/BX	74.00	BX	_____	_____
		Alternate Bid: _____				

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Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price	Extended Price
<b>Category 10 - Medical Supplies</b>						
0000 -270		BURN JEL (ACTIVE INGREDIENT LIDOCAINE), 4 OZ/BTL, WATER JEL BRAND	1.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -272		SAFETEC LIP BALM, 0.5g unit dose packs, 144/box - NO SUBSTITUTIONS	25.00	EA	_____	_____
		(No Substitutions)				
0000 -275		PHENYLATED CALAMINE LOTION, 8 OZ BTL, NO BENADRYL ADDED, 100% PURE	3.00	EA	_____	_____
		Alternate Bid: _____				
0000 -280		CAMPHO-PHENIQUE .75 OZ	1.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -310		COLD PACKS, CRYOGEL 5" X 9"	16.00	EA	_____	_____
		Alternate Bid: _____				
0000 -312		COLD PACK, BOO BOO BUDDY, CAT	5.00	EA	_____	_____
		(No Substitutions)				
0000 -313		COLD PACK, BOO BOO BUDDY, FISH	5.00	EA	_____	_____
		(No Substitutions)				
0000 -320		COLD PACKS, CRYOGEL, 3" X 5"	48.00	EA	_____	_____
		Alternate Bid: _____				
0000 -330		COTTON BALLS, MED. BOX/130 - ALL COTTON	5.00	BX	_____	_____
		Alternate Bid: _____				
0000 -340		3M STERILE STERISTRIP WOUND CLOSURE STRIPS, 1/8", 5/PACK	4.00	PK	_____	_____
		(No Substitutions)				
0000 -350		3M STERILE STERI STRIP WOUND CLOSURE STRIPS, 1/4", 3/PK	6.00	PK	_____	_____
		(No Substitutions)				
0000 -363		CPR FACE SHIELD, IN KEYCHAIN POUCH	5.00	EA	_____	_____
		(No Substitutions)				
0000 -370		CUPS, STYROFOAM, 5 OZ, 1000/CASE	6.00	CS	_____	_____
		Alternate Bid: _____				
0000 -380		CUPS, PAPER, 3 OZ, 100/BX	79.00	BX	_____	_____
		Alternate Bid: _____				
0000 -390		CUPS, PLASTIC MEDICINE, 1 OZ SIZE, 100/TUBE	15.00	TUBE	_____	_____
		Alternate Bid: _____				
0000 -405		ELASTIC BANDAGE, B&B 2" W/TENSORS, LATEX FREE	16.00	EA	_____	_____
		Alternate Bid: _____				

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Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price	Extended Price
<b>Category 10 - Medical Supplies</b>						
0000 -410		ELASTIC BANDAGE, B&B 3" W/TENSORS, LATEX FREE	28.00	EA	_____	_____
		Alternate Bid: _____				
0000 -420		ELASTIC BANDAGE, B&B 4" W/TENSORS, LATEX FREE	20.00	EA	_____	_____
		Alternate Bid: _____				
0000 -425		ELASTIC BANDAGE, B&B 6" W/TENSORS, LATEX FREE	2.00	EA	_____	_____
		Alternate Bid: _____				
0000 -430		FLEXIBLE FABRIC KNUCKLE COVERS, LATEX FREE, 100/BX	2.00	BX	_____	_____
		Alternate Bid: _____				
0000 -440		FLEXIBLE FABRIC FINGER TIP COVERLETS, LATEX FREE, 100/BX	4.00	BX	_____	_____
		Alternate Bid: _____				
0000 -450		FLEXIBLE FABRIC 4 WING, LATEX FREE, 50/BX	11.00	BX	_____	_____
		Alternate Bid: _____				
0000 -470		EYEGLASS REPAIR KIT	3.00	EA	_____	_____
		Alternate Bid: _____				
0000 -471		VISINE EYE DROPS, .5 OZ BTL, NO SUBS	10.00	BTL	_____	_____
		(No Substitutions)				
0000 -475		EYEWASH IRRIGANT, 4 OZ/BTL	4.00	BTL	_____	_____
		Alternate Bid: _____				
0000 -480		DISPOSABLE PENLIGHT WITH PUPIL GAUGE, 6/PK	2.00	PACK	_____	_____
		(No Substitutions)				
0000 -520		GAUZE STERIPAD, 4X4, 100/BX	1.00	BX	_____	_____
		Alternate Bid: _____				
0000 -540		GAUZE STERIPAD, 2X2, 100/BX	1.00	BX	_____	_____
		Alternate Bid: _____				
0000 -550		GAUZE FLEXIBLE BANDAGE, 1" , 24/PKG	1.00	PKG	_____	_____
		Alternate Bid: _____				
0000 -560		GAUZE FLEXIBLE BANDAGE, 2", 12/PKG	2.00	PKG	_____	_____
		Alternate Bid: _____				
0000 -570		GAUZE FLEXIBLE BANDAGE, 3", 12/PKG	1.00	PKG	_____	_____
		Alternate Bid: _____				
0000 -585		GLOVES, EXAM, NON-LATEX, POWDER FREE, MEDIUM , 100/BX	38.00	BX	_____	_____
		(No Substitutions)				

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Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price	Extended Price
<b>Category 10 - Medical Supplies</b>						
0000 -743		GLUCOMETER TEST STRIPS FOR ABOVE (ONE - TOUCH) GLUCOMETER, 25/BX (MUST BE GOOD THROUGH SCHOOL YEAR)	4.00	PK/25	_____	_____
		Alternate Bid: _____				
0000 -744		LITE AIR SPACERS	1.00	PK/25	_____	_____
		(No Substitutions)				
0000 -745		PILLOW, STANDARD SIZE, NON ALLERGIC	1.00	EA	_____	_____
		Alternate Bid: _____				
0000 -750		PILLOW CASES, DISPOSABLE 20X29 PKG/25	2.00	PKG	_____	_____
		Alternate Bid: _____				
0000 -755		PILLOW COVER, PLASTIC STANDARD 21 X 27	8.00	EA	_____	_____
		Alternate Bid: _____				
0000 -765		PULSE OXIMETER, FINGER TIP	2.00	EA	_____	_____
		(No Substitutions)				
0000 -805		SAVE-A-TOOTH	5.00	EA	_____	_____
		Alternate Bid: _____				
0000 -810		SOAP, DIAL MEDICATED LIQUID, 7.5 - 8 OZ PUMP	2.00	EA	_____	_____
		Alternate Bid: _____				
0000 -820		SOAP, MEDICATED, DIAL LIQUID REFILL	2.00	GAL	_____	_____
		Alternate Bid: _____				
0000 -830		SOLARCAINE SPRAY, 4.5 OZ	2.00	CAN	_____	_____
		Alternate Bid: _____				
0000 -880		STING KILL SWABS, 10/BX	5.00	BX	_____	_____
		Alternate Bid: _____				
0000 -900		SWABS, COTTON, SINGLE TIP, 6", 1000/BX	3.00	BX	_____	_____
		Alternate Bid: _____				
0000 -901		SHARPS COLLECTOR, 6.9 QT SIZE, B-D BRAND	3.00	EA	_____	_____
		(No Substitutions)				
0000 -903		SALINE SOLUTION, 12 OZ BTL (DO NOT SUBSTITUTE SMALLER SIZE)	7.00	BTL	_____	_____
		(No Substitutions)				
0000 -911		TONGUE BLADES, 500/BX	2.00	BX	_____	_____
		Alternate Bid: _____				
0000 -914		TOWELETTES, CLEANSING, 100/BX	1.00	BX	_____	_____
		Alternate Bid: _____				

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Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price	Extended Price
<b>Category 10 - Medical Supplies</b>						
0000 -930		TELFA PADS, 3 X 4, 100/BX	1.00	BX	_____	_____
	Alternate Bid: _____					
0000 -972		THERMOMETER PROBE COVERS, LATEX FREE, DISPOSABLE FOR WELCH ALLYN SURE TEMP, 250/PKG	10.00	PKG	_____	_____
	Alternate Bid: _____					
0000 -991		TISSUES, 2 PLY, 160- 175/BOX	450.00	BOX	_____	_____
	Alternate Bid: _____					
0000 -992		WASHCLOTH, DISPOSABLE 50/PKG	76.00	PKG	_____	_____
	Alternate Bid: _____					
0000 -993		HALLS (BRAND ONLY) CHERRY COUGH DROPS (30/BAG)	40.00	BAG	_____	_____
	Alternate Bid: _____					
0000 -994		VIONEX ANTIMICROBIAL SKIN WIPE TOWELETTE 5X7 50/BOX	2.00	BX	_____	_____
	Alternate Bid: _____					
0000 -997		THROAT LOZENGE, SUCRETS, BOX/18	65.00	BX	_____	_____
	Alternate Bid: _____					
0000 -998		ECONOMY THROAT LOZENGES (COMPARABLE TO HALLS), CHERRY , 200/BAG	15.00	BAG	_____	_____
	Alternate Bid: _____					
0000 -999		ECONOMY THROAT LOZENGES (COMPARABLE TO HALLS), HONEY LEMON, 200/BAG	12.00	BAG	_____	_____
	Alternate Bid: _____					
<b>MEDICAL SUPPLIES</b>						
1000 -025		NOSEAID NOSEBLEED CLIPS	4.00	EA	_____	_____
	(No Substitutions)					
1000 -500		WIPES, SANICLOTH PLUS HARD SURFACE, DISINFECTANT	19.00	PK	_____	_____
	(No Substitutions)					
1000 -505		WIPES, NICE 'N CLEAN BABY WIPES 80/PKG	56.00	PK	_____	_____
	(No Substitutions)					
	<b>Grand Total:</b> _____					

104 Items for Category (Medical Supplies)

Total Quantity: 1710.00