



**John Kaib**  
Supervisor of Buildings & Grounds

**Kathy Coyle**  
Administrative Assistant

February 20, 2026

RE: Vehicle Bid – 3500 Double Cab Pick Up Truck

Dear Sir or Madam,

Shaler Area School District is now accepting bids for a district vehicle. Attached find bid specifications.

If you should have any questions or concerns feel free to contact me at 412-492-1200, ext. 2902 or on my cell phone, 412-780-5703.

All bids are due back on or before 1:00 p.m. on March 16, 2026, to Shaler Area School District, 1800 Mount Royal Boulevard, Glenshaw, PA, 15116, Attention: John Kaib. Bids will be publicly opened and read aloud immediately after the specified closing time at the same address.

Regards,

John Kaib  
Supervisor of Buildings & Grounds

Attachments  
cc: Director of Business Affairs

**SHALER AREA SCHOOL DISTRICT**  
1800 MOUNT ROYAL BOULEVARD  
GLENSHAW, PA 15116

**INVITATION AND BID**

The Board of Education requests bids for **DISTRICT VEHICLE** as specified on the attached plans. See terms and conditions listed on the reverse side of this invitation.

All bids must be received at the above office by **1:00 p.m.** on **March 16, 2026**. Bids will be publicly opened and read immediately following. The signed original and one copy of the bid must be in a sealed envelope clearly marked, "**DISTRICT VEHICLE BID**".

We, the undersigned, hereby propose and agree to furnish to the Board of Education any or all of the materials and/or services we have priced on the RFP forms.

This proposal is subject to all terms of the specifications and quote conditions, and we hereby agree to furnish all such items and services as may be awarded to us.

I hereby certify that I have read and understand all specifications and bidding requirements and that the information I have provided herein is an accurate representation of the costs of the products.

Date \_\_\_\_\_

\_\_\_\_\_  
Firm Name (typed or printed)

Official Address \_\_\_\_\_

\_\_\_\_\_  
Name and Title of Person Bidding

\_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Bidding

Fax \_\_\_\_\_

\_\_\_\_\_  
E-mail

The supplies or services to be furnished, the specifications, the discounts, the time and place of delivery and any other special terms and conditions of the Bidder applicable to the Invitation for Bids are set forth below:

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OFFICE USE ONLY

OPENED: \_\_\_\_\_

BID NO.: \_\_\_\_\_

VENDOR NO. \_\_\_\_\_

# TERMS AND CONDITIONS

**BIDDING BLANK:** No quote shall be entertained unless properly submitted on the enclosed form and signed by an authorized person of the firm.

**BID BOND:** 10% Bid Bond required.

**DELIVERY CHARGES:** ALL BIDS TO INCLUDE FREIGHT COSTS, IF ANY.

**DELIVERY POINTS:** The item will be shipped to the Buildings and Grounds Department.

**WARRANTY PERIOD:** Three years or longer on materials and labor.

**PAYMENT:** Payment for all items will be made upon presentation of certificate of payment and continuation sheets after acceptance by the owner's representative or project manager, the Director of Business Services and the Shaler Area Board of Education.

**PERFORMANCE BOND:** NOT REQUIRED.

**PRICES:** The vendor offers and agrees, if this quote be accepted within 30 days from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, delivered F.O.B. the designated point. Prices quoted herein shall not be withdrawn.

**RESERVATIONS:** The Board of School Directors of Shaler Area School District shall have full power and authority to reject any and all items which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications, and the decision of the Board shall be final, conclusive and without exceptions or appeal. All articles so rejected shall be removed from the premises of the Board at the cost of the Vendor.

***The Board of School Directors reserves the right to accept or reject any or all bids and to accept or reject any part or group of items for which quotes are submitted.***

In submitting this Bid, the Bidder hereby acknowledges the issuance, receipt, and acceptance of Addenda as indicated below.

Addenda issued: YES/NO (cross out one); if YES:

Addendum No. _____	dated _____

State of \_\_\_\_\_:

County of \_\_\_\_\_:

I state that I am \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Name of My Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its Owners, Directors, and Officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

- (1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
- (2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of complementary bid.
- (4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.
- (5) \_\_\_\_\_, its affiliates, subsidiaries, officers directors,  
(Name of Firm)

and employees are not currently under investigation by any governmental agency and have not in the last four (4) years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that \_\_\_\_\_ understands and acknowledges that the above  
(Name of My Firm)  
representations are material and important, and will be relied on by \_\_\_\_\_  
(Name of Public Entity)  
in awarding the contract(s) for which this bid is submitted.

I understand an my firm understands that any misstatement in this affidavit is an shall be treated as fraudulent concealment from \_\_\_\_\_ of true facts relating to  
(Name of Public Entity)  
the submission of bids for this contract.

\_\_\_\_\_  
(Name and Position in Company)

SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My commission Expires

**BASE BID 1 – NEW 3500 Double Cab 4x4 Work Truck with 6 ft Bed  
(Chevrolet, Ford, or Dodge)**

Exterior

- Standard Exterior with heated outside mirrors
- Running Boards
- Mud Flaps
- Color: White or Dark Blue
- 6-foot bed

Interior

- Standard Interior
- Air conditioning
- Rubber floor

Mechanical

- Engine, Gas
- Automatic transmission

Safety

- Standard safety package
- Standard tow package

Warranty

- Manufacturer's warranty

**Base Bid 1** \$ \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_

Warranty: \_\_\_\_\_

Anticipated Delivery:  
\_\_\_\_\_

Attach specifications of vehicle being bid.

**Trade-In**

2008 Ford F-350 Super Duty XL V-8 Power Stroke, 4-Door Crew Cab, 8 ft Bed, Dual Wheel

Vin: 1FTWW33R18EA15111, Mileage: 79,782

Needs drive shaft, new batteries, leaks oil. Not inspected.

**\*Total for Trade-In \$ \_\_\_\_\_**

\*Total Trade-In value will be deducted from the cost of the truck.



*The Board of School Directors of Shaler Area School District shall have full power and authority to reject any and all items which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications, and the decision of the Board shall be final, conclusive and without exceptions or appeal. All articles so rejected shall be removed from the premises of the Board at the cost of the Vendor. The Board of School Directors reserves the right to accept or reject any or all bids and to accept or reject any part or group of items for which bids are submitted.*

Bidders Information:

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail Address