



**Shaler Area
School District**
engage • empower • excel

1800 Mt. Royal Blvd., Glenshaw, PA 15116 • 412-492-1200 • shalerarea.org

Bryan E. O'Black, Ed.D
Superintendent of Schools

L. Douglas McCausland
Interim Director of Finance & Operations

Karrie L. Dunn, MBA
Director of Human Resources

Brian P. Brown, Ed.D
Assistant Superintendent

Joseph M. Testa, Ed.D
Director of Student Services

Mitchel L. Stivason
Director of Technology

DATE: October 15, 2025
TO: SHALER AREA PROFESSIONAL STAFF
FROM: Shaler Area School District – Human Resources
RE: **NOTICE OF FT CONTRACTED POSITION -
DIRECTOR OF ATHLETICS**

DIRECTOR OF ATHLETICS

12-month position - available December 2025

Under the direction of the Superintendent of Schools and High School Principal, the **Director of Athletics** is responsible for the leadership, organization, supervision, and promotion of all interscholastic athletic programs within the District. The Director ensures compliance with WPIAL, PIAA, and Title IX regulations; fosters student-athlete development; maintains high standards of safety and sportsmanship; and promotes a positive image of the District's athletic programs within the school community and the public at large.

The Director of Athletics provides strategic direction for the district's athletic programming, budgeting, and community engagement. This role oversees athletic facilities, event coordination, and staff supervision—including coaches, trainers, faculty managers, equipment staff, and fitness center personnel—ensuring excellence and equity across all programs. In collaboration with coaches and school leaders, the Director is responsible for implementing and sustaining high-quality, high-performing athletic programs that promote student success, teamwork, and character development.

This is a highly visible leadership position requiring exceptional communication, organizational, and relationship-building skills. The Director will work collaboratively with district administrators, coaches, families, and community partners to ensure that athletics continues to reflect the District's vision: *"To engage all students in meaningful learning, empower them to reach their full potential, and inspire them to excel."*

Qualifications:

Required:

- Bachelor's Degree in Education, Sports Management, or a related field.
- Demonstrated experience in the administration of athletic programs.
- Knowledge of WPIAL, PIAA, and league regulations; Title IX compliance; and interscholastic athletic operations.
- Strong leadership, communication, and organizational skills.

- Ability to effectively supervise and evaluate athletic staff and operations.
- Experience managing budgets, athletic contracts, and event scheduling.
- State-mandated background clearances and trainings required for employment in PA public schools.
- Valid driver's license from state of residence.

Preferred:

- Master's Degree in a related field.
- Experience with athletic facility planning and operations.
- Demonstrated success in fundraising, sponsorship development, or community partnerships.
- Familiarity with safety requirements, athletic injury protocols, and emergency procedures.

This is a full-time, on-site, 12-month permanent position, offering a competitive salary based on qualifications and experience. The benefits package is comprehensive and includes components aligned with the District's Act 93 Agreement.

Interested applicants should send a letter of interest, resume, certification(s), and three letters of reference to: Ms. Karrie Dunn, Director of Human Resources, via email at hr@shalerarea.org or mail to Shaler Area School District., 1800 Mt. Royal Blvd., Glenshaw, PA 15116. Deadline for applications: **Friday, November 15, 2025.** EOE