



# SHALER AREA SCHOOL DISTRICT

1800 Mt. Royal Boulevard  
Glenshaw, PA. 15116  
412-492-1200 X 2812  
412-492-1236 Fax

## INVITATION AND BID

The Board of School Directors requests bids for materials and supplies listed on the attached forms. See Terms and Conditions also available with attached forms.

**BIDS MUST BE RECEIVED AT THE ABOVE OFFICE BY 2:00 pm (prevailing time), Tuesday, March 4, 2025** BIDS WILL BE PUBLICLY OPENED AND READ AT 2:15 P.M. ON THE SAME DAY. THE SIGNED ORIGINAL AND ONE COPY OF THE BID MUST BE IN A SEALED ENVELOPE CLEARLY MARKED "ATHLETIC MEDICAL SUPPLIES BID".

We, the undersigned, hereby propose and agree to furnish to the Board of School Directors any or all the materials and/or services we have priced on the attached forms.

This proposal is subject to all terms of the specifications and bid conditions and we hereby agree to furnish all such items and services as may be awarded to us.

I hereby certify that I have read and understand all specifications and bidding requirements and that the information I have provided herein is an accurate representation of the costs of the products.

Date \_\_\_\_\_

Firm Name (type or print)

Official Address \_\_\_\_\_

Name and Title of Bidder

Phone \_\_\_\_\_

Signature of Bidder

E-mail \_\_\_\_\_

The supplies or services to be furnished, the specifications, the discounts, the time and place of delivery and any other special terms and conditions of the Bidder applicable to the Invitation for Bids are set forth below:

Discount: \_\_\_\_\_/\_\_\_\_\_ (Percent/Calendar Days)

Delivery Time/Date: \_\_\_\_\_

Other: \_\_\_\_\_

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OFFICE USE ONLY

OPENED: \_\_\_\_\_

BID NO.: \_\_\_\_\_

VENDOR NO. \_\_\_\_\_

**Shaler Area School District  
Vendor Bid Form 2025-2026  
ATHLETIC MEDICAL (36)**

\* Indicates Hazardous Materials

Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price
<b>Category 36 - ATHLETIC MEDICAL</b>					
<b>TAPING SUPPLIES</b>					
1000	-001	J & J Coach Tape 1 1/2", NO SUBSTITUTIONS <i>(No Substitutions)</i>	6.00	CASE	_____
1000	-005	TAPE, COVIDIEN SHERLITE, 2" X 5 YDS, ELASTIC TAPE, 24 RLS/CS  Alternate Bid: _____	6.00	CASE	_____
1000	-007	COVIDIEN SHERLITE, 3" X 5 YDS, ELASTIC TAPE, 16 RLS/CS <i>(No Substitutions)</i>	6.00	CASE	_____
1000	-011	HEEL AND LACE PADS, CRAMER <i>(No Substitutions)</i>	2.00	CASE	_____
<b>BANDAGES/WRAPS</b>					
1001	-004	HEMOSTYP HEMOSTATIC GAUZE 4" X 4" 10/BOX <i>(No Substitutions)</i>	4.00	BOX	_____
1001	-019	DUKAL NEW SPONGES NON-STERILE 4" X 4" <i>(No Substitutions)</i>	12.00	BOX	_____
1001	-045	NOSE PLUGS 2000/BOX COTTON ROLLS NON-STERILE 1 1/2" X 3/8", 100% COTTON <i>(No Substitutions)</i>	2.00	BOX	_____
1001	-118	BANDAGES, COVERLET 3" X 3" FOUR WING BANDAGES <i>(No Substitutions)</i>	6.00	BOX	_____
1001	-136	TOOTH PRESERVING SYSTEM, "SAVE A TOOTH" <i>(No Substitutions)</i>	3.00	EA	_____
1001	-146	WATER JEL FIRST AID BURN CREAM , 144/BOX <i>(No Substitutions)</i>	2.00	BOX	_____
<b>REHAB</b>					
1005	-504	THERABAND, GREEN-HEAVY <i>(No Substitutions)</i>	2.00	BOX	_____
<b>SUPPLIES</b>					
1006	-601	RUBBING ALCOHOL, ISOPROPYL, 1 GALLON BOTTLE  Alternate Bid: _____	2.00	GAL	_____

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 ATHLETIC MEDICAL (36)**

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Item #	Catalog #	Item Description	Quantity Requested	Unit	Unit Price
<b>Category 36 - ATHLETIC MEDICAL</b>					
1006	-602	PURPLE NITRITE POWDER FREE, MEDIUM, 100/BOX	6.00	BOX	_____
		<i>(No Substitutions)</i>			
1006	-603	PURPLE NITRILE POWDER FREE, LARGE, 100/BOX	6.00	BOX	_____
		Alternate Bid: _____			
1006	-608	GATORADE REFUEL & RESTORE PACKAGE/CASE POWDER/1 CASE OF CUPS (2,000)/3 DIFFERENT GATORADE FLAVORS	3.00	PKG	_____
		<i>(No Substitutions)</i>			
1006	-614	CRAMER FLEX-I-WRAP - BLUE 4" X 650' W/ HANDLE, 6 ROLLS/BOX	6.00	BOX	_____
		<i>(No Substitutions)</i>			
1006	-617	SCOTT RAGS IN A BOX, 200/BOX	2.00	BOX	_____
		<i>(No Substitutions)</i>			
1006	-627	CRYOCUP	6.00	EA	_____
		<i>(No Substitutions)</i>			
1006	-642	COUNTER HIGH COMPACT REFRIGERATOR 4.3 CU FT, WHITE, 20 3/4"W X 21 1/2"D X 33 1/4"H	1.00	CASE	_____
		<i>(No Substitutions)</i>			
1006	-661	POWER NOZZLE W/CURLY HOSE (PN-2C)	6.00	EA	_____
		<i>(No Substitutions)</i>			
<b>MODALITES</b>					
1007	-703	CHATTANOOGA DURA - STICK PLUS SELF	20.00	EA	_____
		<i>(No Substitutions)</i>			
1007	-704	ULTRASOUND/E-SLIM COMBO UNIT-US HEAD 5 cm-2 E-STIM CHANNELS	1.00	EA	_____
		<i>(No Substitutions)</i>			

**Grand Total:** \_\_\_\_\_

22 Items for Category (ATHLETIC MEDICAL)

**Total Quantity: 110.00**

**SHALER AREA SCHOOL DISTRICT**  
**1800 MOUNT ROYAL BOULEVARD**  
**GLENSHAW PA 15116-2196**  
**(412) 492-1200**  
**FAX 492-1236**

**NON-COLLUSION AFFIDAVIT**

State of \_\_\_\_\_

County of \_\_\_\_\_

I state that I am \_\_\_\_\_ (Name and title) of \_\_\_\_\_ (Name of Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor the approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
5. \_\_\_\_\_ (Name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that \_\_\_\_\_(Name of firm) understands and acknowledges that the above representatives are material and important and will be relied on by Shaler Area School District in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Shaler Area School District of the true facts relating to the submission of bids for this contract.

\_\_\_\_\_  
Name and Company Position

SWORN TO AND SUBSCRIBED  
BEFORE ME THE \_\_\_\_ DAY  
OF \_\_\_\_\_, 19 \_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires

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#### INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with the term in the bidding process and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

## TERMS AND CONDITIONS

**ALTERNATE BID/SUBSTITUTE ITEM:** Please bid on the items specified or approved equal. An Alternate bid is to be of equal quality as the specified item and it is to be clearly marked as a substitute item on the bid sheet.

**DO NOT BID ALTERNATES FOR ITEMS MARKED "NO SUB".**

**BIDDING BLANK:** No bid shall be entertained unless properly submitted on the enclosed form and signed by an authorized person of the firm bidding.

**DELIVERY CHARGES: ALL BIDS TO INCLUDE FREIGHT COSTS, IF ANY, IN THE ITEM'S UNIT PRICE.**

**DELIVERY DATE:** All items awarded shall be delivered within 60 days after order is placed, unless otherwise stated. The Business Office is to be notified at least 24 hours in advance of delivery.

**DELIVERY POINTS:** The items will be shipped to **multiple** locations within the Shaler Area School District. A separate purchase order will be issued for each location.

**MATERIAL SAFETY DATA SHEETS:** MSDS are required upon delivery of order. (If Applicable)

**MINIMUM ORDER REQUIREMENT:** The Shaler Area School District reserves the right to NOT award a bid that results in a purchase order that totals less than \$50.

**NON-COLLUSION AFFIDAVIT:** No bid will be entertained unless the attached non-collusion affidavit is properly completed and notarized.

**PAYMENT:** Payment for all items will be made upon presentation of invoices and after acceptance by the Shaler Area School Board. Invoice after July 1st.

**PRICES:** The bidder offers and agrees, if this Bid be accepted within \_\_\_\_\_ days (120 unless a different period is inserted by the bidder) from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, delivered F.O.B. the designated point. Prices quoted herein shall not be withdrawn.

**RESERVATIONS:** The Board of School Directors of Shaler Area School District shall have full power and authority to reject any and all items which, in their opinion, are not in strict compliance and conformity with the requirements of the specifications, and the decision of the Board shall be final, conclusive and without exceptions or appeal. All articles so rejected shall be removed from the premises of the Board at the cost of the Bidder.

**SHIPPING:** Deliveries/orders exceeding 100lbs are required to have a cargo lift on delivery vehicle or the driver will be responsible for unloading the shipment.

**UNIT PRICES: BIDDERS MUST BID UNIT PRICES ONLY AS PER THE UNITS LISTED ON THE BID FORM.** The School District uses a computerized software program to tabulate the bids.

*The Board of School Directors reserves the right to accept or reject any or all quotes and to accept or reject any part or group of items for which quotes are submitted.*