

826 – ADMINISTRATIVE REGULATION

826-AR. Small, Diverse, Women, Minority & any other Businesses

The district's procurement policy #626 Procurement Attachment includes parameters about purchasing from a number of different types of business ownership. The policy also indicates that competitive proposals include awarding to a contract based on several variables:

1. Cost.
2. Experience of contractor
3. Availability.
4. Personnel qualifications.
5. Financial stability.
- 6. Minority businesses, women's business enterprises, or labor surplus area firm & any other diverse opportunities**
7. Project management expertise.
8. Understanding of district needs.

The Bureau of Diversity, Inclusion & Small Business Opportunities (BDISBO) verifies [self-certified Small Businesses](#) that wish to participate as Minority, Woman, Service-Disabled, LGBT, and Disability-Owned Business Enterprises through the Small Diverse Businesses program. Eligible Small Business must hold certifications as diverse businesses with one of the Department's approved third-party certifications.

Specific suppliers can be found at the following location:

<https://www.dgs.pa.gov/businesses/Pages/default.aspx>

Click on Select Small Business Diverse block

RESOURCES

- [Small/Small Diverse/Veteran Business Application Guide](#)
- [Finding Small, Small Diverse & Veteran Diverse Businesses](#)
- [Small, Small Diverse & Veteran Business forms and other resources](#)
- [Small Business Reserve FAQs](#)

Finding Small & Small Diverse Businesses

A list of Small and Small Diverse Businesses (SBs and SDBs) can be found in the online, searchable database at www.dgs.internet.state.pa.us/suppliersearch. Use the *Quick Search* to search by supplier name or number. Use the *Advanced Search* to further search by UNSPSC code, county, SB/SDB type, and stocking/non-stocking supplier.

Not all suppliers found in the *Supplier Search* will be Small or Small Diverse Businesses (SBs or SDBs). This is a combined database. The *Supplier Search* will search suppliers registered with the Bureau of Diversity, Inclusion & Small Business Opportunities (BDISBO) as SB or SDB, suppliers who are qualified for one or more Invitation to Qualify (ITQ) Contracts, AND suppliers registered in Jaggaer. Please be aware that not all qualified ITQ suppliers or Jaggaer suppliers are SB or SDB. Suppliers who are SB and SDB will be so marked, or use the *Advanced Search > Supplier Classifications* to limit your search to SBs/SDBs. **QUICK TIP:** All SDBs are also SBs (although not all SBs are SDBs). To pull a list of Small *and* Small Diverse Businesses, select "Small Business" in *Supplier Classifications*.