

SHALER AREA SCHOOL DISTRICT

No: 308

SECTION: ADMINISTRATIVE EMPLOYEES
TITLE: EMPLOYMENT CONTRACT/BOARD RESOLUTION
ADOPTED: MARCH 18, 1998
REVISED: FEBRUARY 20, 2013

	308. EMPLOYMENT CONTRACT/BOARD RESOLUTION
1. Authority SC 406, 510, 1089, 1109.2, 1121	<p>The Board has the authority under law to prescribe employment conditions for district personnel.</p> <p>For the mutual benefit and protection of the district and its employees, the Board directs that, as the policy of this school district:</p>
SC 1101, 1121	<ol style="list-style-type: none">1. Professional employees, as defined in the School Code, shall sign an employment contract upon employment, which shall continue in force unless terminated by the employee by written resignation presented sixty (60) days in advance or terminated by the Board in accordance with law. The contract shall specify those issues required by law.
SC 1108 Pol. 313	<ol style="list-style-type: none">2. Temporary professional employees, upon attaining tenure status, shall sign a contract for professional employees.
SC 510, 1089	<ol style="list-style-type: none">3. Noncertificated administrative and support employees shall be employed through a contract or Board resolution. <p>The Board shall be notified promptly of any misunderstanding arising from the application of a given contract or resolution, or any error in salary paid to the employee.</p> <p>Willful misrepresentation of facts material to employment and determination of salary shall be considered cause for dismissal of the employee.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 406, 510, 1073, 1089, 1101, 1108, 1109.2, 1121</p> <p>Board Policy – 313</p> <p>PSBA Revision 11/12</p>